

(i) Printed Pages : 7

Roll No.

(ii) Questions : 9

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Exam. Code :

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B.A./B.Sc. (General) 3rd Semester
(2123)

PUBLIC ADMINISTRATION (In all Mediums)

Paper : Personnel Administration (With Special Reference to India)

Time Allowed : Three Hours] [Maximum Marks : 90

Note :— Attempt FIVE questions in all. Question No. 1 is compulsory, attempt rest of the four questions selecting at least ONE question from each Unit. Each question carries 18 marks.

1. Attempt any NINE parts within 25-30 words each. Each question will carry 2 marks :

- (i) Two characteristics of Personnel Administration.
- (ii) Role of Bureaucracy.
- (iii) Brief note on Position Classification.
- (iv) Significance of Classification.
- (v) Difference between direct and indirect recruitment.

(vi) Recruitment process.

(vii) Advisory role of State Public Service Commission (SPSC).

(viii) Training of higher civil servants in India.

(ix) Purpose of conduct and discipline in civil services.

(x) Ethics in civil services.

(xi) Corruption in administration.

(xii) Two advantages of Administrative Tribunals. 9×2=18

UNIT-I

2. What do you understand by Personnel Administration ? Discuss the nature, scope and significance of Personnel Administration. 18

3. Define civil services. Discuss the features of civil services and their role in a developing country like India. 18

UNIT-II

4. Discuss the recruitment system of higher civil services in India. 18

5. Discuss the constitution of UPSC with reference to its composition, appointment and term of members. Also describe the various types of functions of UPSC. 18

UNIT-III

6. Discuss the meaning, need, importance and objectives of training. Also explain different types of training. 18
7. Discuss the meaning, significance and principles of promotion. 18

UNIT-IV

- 8/ Define Morale. Discuss the causes of low morale. Suggest measures for improving low morale in organisations. 18
9. Discuss the causes of corruption. Give remedies to deal with corruption in administration. 18

(हिन्दी माध्यम)

नोट :- कुल पांच प्रश्न करें। प्रश्न नम्बर 1 अनिवार्य है। प्रत्येक यूनिट में से कम से कम एक प्रश्न का चयन करते हुए शेष चार प्रश्नों का प्रयास करें। प्रत्येक प्रश्न 18 अंक का है।

1. किन्हीं नौ भागों को 25-30 शब्दों में करें। प्रत्येक प्रश्न 2 अंक का होगा :
- कार्मिक प्रशासन की दो विशेषताएँ।
 - नौकरशाही की भूमिका।
 - पद श्रेणीकरण पर संक्षिप्त टिप्पणी।
 - श्रेणीकरण का महत्व।

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(i) Printed Pages : 7

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B.A./B.Sc. (General) 3rd Semester
(2123)

POLITICAL SCIENCE (In all Mediums)

Paper : Indian Government and Politics

Time Allowed : Three Hours]

[Maximum Marks : 90

Note :— Attempt FIVE questions in all, including Q. No. 1 which is compulsory and selecting ONE question from each Unit.

1. Attempt any NINE short answer questions in about 25-30 words each :

- India is a Secular State. How ?
- What do you mean by single citizenship ?
- What was the need of Federalism in India ?
- What is the nature of India according to Preamble ?
- Which is the official language of India ?
- What is meant by Right against Exploitation ?
- How many writs can be issued under Article 32 ?

0234/PB-12029(T)

1

[Turn over

- (viii) What is the nature of Directive Principles ?
- (ix) Write four executive powers of President.
- (x) Write down the tenure of Union Council of Ministers.
- (xi) How the Prime Minister is appointed ?
- (xii) Write down financial powers of Rajya Sabha.
- (xiii) Write down necessary qualification for the office of Governor.
- (xiv) Write down composition of State Legislative Assembly.
- (xv) How Council of Ministers is constituted ?

UNIT-I

2. Critically examine the Preamble of Indian Constitution.

OR

3. Discuss the legislative and administrative relations between Centre and States.

UNIT-II

4. Explain the nature and importance of fundamental rights.

OR

5. Evaluate the Directive Principles of State Policy.

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(ii) Questions : 9

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B.A./B.Sc. (General) 3rd Semester

(2123)

HISTORY AND CULTURE OF PUNJAB

(For B.A. Students Only)

Paper : History & Culture of Punjab (1200 C-1700 A.D.)

(In English/Hindi Mediums)

Time Allowed : Three Hours]

[Maximum Marks : 45

Note :— (1) Question No. 1 is compulsory.

(2) Attempt **ONE** question from each Unit. All questions carry equal marks.

(3) For private candidates, who have not been assessed earlier for internal assessment, marks secured by them in theory paper will proportionately be increased to maximum marks of the paper in lieu of internal assessment.

1. Answer any **FIVE** questions in about **25 to 30** words each, each carrying **1** mark :

(i) Who was the ruler of Punjab in the beginning of 16th century ?

(ii) In which year Babur invaded Punjab ?

(iii) Who was the founder of Chisti Silsila ?

- (iv) Who wrote "Geet Gobind" ?
 (v) Which city was founded by Guru Amar Das Ji ?
 (vi) Which Pratha was started by Guru Ram Das Ji ?
 (vii) In which year Guru Granth Ji was compiled ?
 (viii) Define Miri and Piri.
 (ix) In which year Battle of Anandpur was fought ?
 (x) Where Guru Gobind Singh Ji compiled Guru Granth Ji ?

1×5=5

UNIT-I

2. What type of administration was established in Punjab by Mughals ? 10
 3. Write a detailed note on the concept of Langar and Sangat. 10

UNIT-II

4. What were the main features of Sufism in Punjab ? 10
 5. What was the contribution of Guru Amar Das Ji in the development of Sikhism ? 10

UNIT-III

6. Write causes and effects of Martyrdom of Guru Arjan Dev Ji. 10
 7. Describe in detail about the new policy adopted by Guru Hargobind Ji. 10

UNIT-IV

8. What were post khalsa activities of Guru Gobind Singh ? 10
 9. Mark on the map of pre-partitioned Punjab the following and write explanatory note on any TWO :
 Delhi, Sarhind, Kartarpur, Kiratpur, Anandpur Sahib, Muktsar.
 6+4=10

(हिन्दी माध्यम)

- नोट :- (1) प्रश्न नम्बर 1 अनिवार्य है।
 (2) प्रत्येक यूनिट में से एक प्रश्न का उत्तर दीजिए। सभी प्रश्नों के समान अंक हैं।
 (3) निजी उम्मीदवारों के लिए, जिनका पहले आंतरिक मूल्यांकन के लिए मूल्यांकन नहीं किया गया है, थ्योरी पेपर में उनके द्वारा प्राप्त अंकों को आंतरिक मूल्यांकन के बदले पेपर के अधिकतम अंकों के अनुपात में बढ़ाया जाएगा।

1. किन्हीं पाँच प्रश्नों के उत्तर लगभग 25 से 30 शब्दों में दें, प्रत्येक प्रश्न का 1 अंक है :
 (i) 16 वीं सदी की शुरुवात में पंजाब का शासक कौन था ?
 (ii) बाबर ने किस वर्ष पंजाब पर आक्रमण किया ?
 (iii) चिश्ती सिलसिला के संस्थापक कौन थे ?
 (iv) "गीत गोबिंद" किसने लिखा था ?
 (v) गुरु अमरदास जी ने किस शहर की स्थापना की थी ?
 (vi) गुरु रामदास जी ने कौनसी प्रथा शुरू की थी ?
 (vii) गुरु ग्रंथ जी का संकलन किस वर्ष किया गया था ?
 (viii) मिरी और पिरी को परिभाषित करें।
 (ix) आनंदपुर का युद्ध किस वर्ष लड़ा गया था ?
 (x) गुरु गोबिंद सिंह जी ने गुरु ग्रंथ जी का संकलन कहाँ किया था ?

1×5=5

यूनिट-I

2. मुगलों द्वारा पंजाब में किस प्रकार का प्रशासन स्थापित किया गया था ? 10
3. लंगर और संगत की अवधारणा पर एक विस्तृत नोट लिखें। 10

यूनिट-II

4. पंजाब में सूफीवाद की मुख्य विशेषताएं क्या थीं ? 10
5. सिख धर्म के विकास में गुरु अमरदास जी का क्या योगदान था ? 10

यूनिट-III

6. गुरु अर्जन देव जी की शहादत के कारण और प्रभाव लिखिए। 10
7. गुरु हरगोबिंद जी द्वारा अपनाई गई नई नीति के बारे में विस्तार से वर्णन करें। 10

यूनिट-IV

8. गुरु गोबिंद सिंह की खालसा के बाद की गतिविधियाँ क्या थीं ? 10
9. पूर्व-विभाजित पंजाब के मानचित्र पर निम्नलिखित को चिह्नित करें और किन्हीं दो पर व्याख्यात्मक नोट लिखें :

दिल्ली, सरहिंद, करतारपुर, किरतपुर, आनंदपुर साहिब, मुक्तसर।

6+4=10