

**Exam. Code : 103201**

**Subject Code : 1005**

**B.A./B.Sc. Semester-I**

**COMPUTER SCIENCE**

**(Computer Fundamentals & PC Software)**

Time Allowed—3 Hours]

[Maximum Marks—75

**Note :—** Attempt any FIVE questions. All questions carry equal marks.

1. Define a Computer and discuss its functional units in detail. Also discuss the uses of computers in brief.
2. What do you mean by Secondary Storage ? How is it different from Primary Memory ? Discuss the functional characteristics and storage organization of magnetic disks.
3. What are the various Input and Output Devices ? Why do we need a variety of input and output devices with computers ? Discuss the various types of output devices.
4. Elaborate in detail the salient features of Windows based operating system with examples.

5. Discuss how the following operations can be performed on Tables in MS Word :
  - (a) Editing text in tables
  - (b) Adding a row
  - (c) Deleting a row
  - (d) Increasing row height
  - (e) Changing cell width.
6. What is Mail Merge ? What is its utility? How mail merge is used in MS Word ?
7. What are the various types of objects that can be added to a presentation ? Discuss how multimedia can be inserted in a PowerPoint presentation.
8. Write short notes on the following :
  - (a) Stored program concept
  - (b) Windows Explorer
  - (c) PowerPoint views.